

# PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement and any additional documentation to: **Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW Washington, DC 20503.**

1. Agency/Subagency originating request  
EPA/OECA/OFA

2. OMB control number                      b. **G** None  
a 2020-0007                                      \_ \_ \_ \_ \_

3. Type of information collection (*check one*)  
a. New collection  
b. **X** Revision of a currently approved collection  
c. **G** Extension of a currently approved collection  
d. **G** Reinstatement, **without change**, of a previously approved collection for which approval has expired  
e. **G** Reinstatement, **with change**, of a previously approved collection for which approval has expired  
f. **G** Existing collection in use without an OMB control number

4. Type of review requested (*check one*)  
a. **X** Regular  
b. **G** Emergency - Approval requested by: \_ \_ \_ / \_ \_ \_ / \_ \_ \_  
c. **G** Delegated  
  
5. Small entities  
Will this information collection have a significant economic impact on a substantial number of small entities?    **G** Yes    **X** No

*For b-f, note item A2 of Supporting Statement Instructions*

6. Requested expiration date  
a. \_ Three years from approval date    b. **X** Other Specify: 9/30  
/2001 \_ \_

7. Title  
  
Environmental Impact Assessment of Nongovernmental Activities in Antarctica

8. Agency form number(s) (*If applicable*)  
EPA ICR No. 1808.03

9. Keywords

10. Abstract The proposed regulations would specify procedures that would need to be followed by any person or persons organizing a nongovernmental expedition to or within Antarctica in evaluating the potential environmental impacts of their activities. These proposed regulations include the considerations and elements relevant to environmental documentation of the evaluation, as well as procedures for submission of environmental documentation to allow EPA to review whether the evaluation would meet the obligations set forth in the proposed regulations and the requirements of Annex I of the Protocol on Environmental Protection to the Antarctic Treaty. The proposed regulations would allow reduced documentation based upon a preliminary review of the impact. Effected entities would also be provided the opportunity to submit documentation including more than one proposed expedition within one document, use of one document to address expeditions that would be carried out by more than one operator, and referencing information including other environmental documents readily available to EPA. Further, once environmental documentation has been prepared for a season, there is nothing to preclude an operator from resubmitting the same document for subsequent seasons provided relevant updates are included, or incorporating the document by referring to it in the submittal letter if updates are not necessary. Effected entities could also submit multi-year documentation for a period of up to five consecutive austral summer seasons such that following the initial year submission, only an annual advance notice and confirmation that the information provided in the multi-year document is unchanged

11. Affected public (*Mark primary with "P" and all others that apply with "X"*)  
a. \_ Individuals or households    d. \_ Farms  
b. **P** Business or other for-profit    e. \_ Federal Government  
c. **X** Not-for-profit institutions    f. \_ State, Local or Tribal Government

12. Obligation to respond (*Mark primary with "P" and all others that apply with "X"*)  
a. **G** Voluntary  
b. **G** Required to obtain or retain benefits  
c. **X** Mandatory

<p>13. Annual reporting and recordkeeping hour burden</p> <p>a. Number of respondents <u>      </u></p> <p><u>14</u></p> <p>b. Total annual responses <u>      5      </u></p> <p>1. Percentage of these responses collected electronically <u>      0      </u> %</p> <p>c. Total hours requested <u>      981      </u></p> <p>d. Current OMB inventory <u>      980      </u></p> <p>e. Difference <u>      1      </u></p> <p>f. Explanation of difference</p> <p>1. Program Change <u>      1      </u></p> <p>2. Adjustment <u>      0      </u></p>	<p>14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>)</p> <p>a. Total annualized capital/startup costs <u>      0      </u></p> <p>b. Total annual costs (O&amp;M) <u>      0      </u></p> <p>c. Total annualized cost requested <u>      0      </u></p> <p>d. Current OMB inventory <u>      0      </u></p> <p>e. Difference <u>      0      </u></p> <p>f. Explanation of difference</p> <p>1. Program change <u>      0      </u></p> <p>2. Adjustment <u>      0      </u></p>
<p>15. Purpose of information collection (<i>Mark Primary With "P" and all others that apply with "X"</i>)</p> <p>a. <u>  </u> Application for benefits    e. <u>  </u> Program planning or management</p> <p>b. <u>  </u> Program evaluation        f. <u>  </u> Research</p> <p>c. <u>  </u> General purpose statistics    g. <u>  </u> P_Regulatory or compliance</p> <p>d. <u>  </u> Audit</p>	<p>16. Frequency of recordkeeping or reporting (<i>check all that apply</i>)</p> <p>a. <b>Q</b> Recordkeeping                      b. <b>Q</b> Third party disclosure</p> <p>c. <b>X</b> Reporting</p> <p>1. <b>Q</b> On occasion      2. <b>Q</b> Weekly              3. <b>Q</b> Monthly</p> <p>4. <b>Q</b> Quarterly        5. <b>Q</b> Semi-annually    6. <b>X</b> Annually</p> <p>7. <b>Q</b> Biannually        8. <b>Q</b> Other (describe) <u>                    </u></p>
<p>17. Statistical methods</p> <p>Does this information collection employ statistical methods?</p> <p><b>Q</b> Yes      <b>X</b> No</p>	<p>18. Agency contact (<i>person who can best answer questions regarding the content of this submission</i>)</p> <p>Name: <u><b>Katherine Biggs or Joseph Montgomery</b></u></p> <p>Phone: <u>564-7144 or 564-7157</u></p>

## 19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

**NOTE:** The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
  - (I) Why the information is being collected;
  - (ii) Use of information;
  - (iii) Burden estimate;
  - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
  - (v) Nature and extent of confidentiality; and
  - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (I) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Program Official

**Anne Norton Miller, Acting Director, Office of Federal Activities**

Date

Signature of Senior Official or designee

**Oscar Morales, Director  
Collection Strategies Division  
Office of Environmental Information**

Date



## Certification Requirement for Paperwork Reduction Act Submissions

5 CFR 1320.9 reads “As part of the agency submission to OMB of a proposed collection of information, the agency (through the head of the agency, the Senior Official or their designee) shall certify (and provide a record supporting such certification) that the proposed collection of information --

“(a) is necessary for the proper performance of the functions of the agency, including that the information to be collected will have practical utility;

“(b) is not unnecessarily duplicative of information otherwise reasonably accessible to the agency;

“(c) reduces to the extent practicable and appropriate the burden on persons who shall provide information to or for the agency, including with respect to small entities, as defined in the Regulatory Flexibility Act 5 U.S.C § 601(6)), the use of such techniques as:

“(1) establishing differing compliance or reporting requirements or timetables that take into account the resources available to those who are to respond;

“(2) the clarification, consolidation, or simplification of compliance and reporting requirements; or collection of information , or any part thereof;

“(3) an exemption from coverage of the collection of information, or any part thereof;

“(d) is written using plain, coherent, and unambiguous terminology and is understandable to those who are to respond;

“(e) is to be implemented in ways consistent and compatible, to the maximum extent practicable, with the existing reporting and recordkeeping practices of those who are to respond;

“(f) indicates for each recordkeeping requirement the length of time persons are required to maintain the records specified;

“(g) informs potential respondents of the information called for under § 1320.8(b)(3); [see below]

“(h) has been developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected, including the processing of the information in a manner which shall enhance, where appropriate, the utility of the information to agencies and the public;

“(I) uses effective and efficient statistical survey methodology appropriate to the purpose for which the information is to be collected; and

“(j) to the maximum extent practicable, uses appropriate information technology to reduce burden and improve data quality, agency efficiency and responsiveness to the public.”

**NOTE:** 5 CFR 1320.8(b)(3) requires that each collection of information:

“(3) informs and provides reasonable notice to the potential persons to whom the collection of information is addressed of:

“(I) the reasons the information is planned to be and/or has been used to further the proper performance of the functions of the agency;

“(ii) the way such information is planned to be and/or has been used to further the proper performance of the functions of the agency;

“(iii) an estimate, to the extent practicable, of the average burden of the collection (together with a request that the public direct to the agency any comments concerning the accuracy of this burden estimate and any suggestions for reducing this burden);

“(iv) whether responses to the collection of information are voluntary, required to obtain or retain a benefit (citing authority), or mandatory (citing authority);

“(v) the nature and extent of confidentiality to be provided, if any (citing authority); and

“(vi) the fact that any agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.”